

### **There are three starting accounts and passwords in the system...**

\* With FileMaker 7 you will now be able to easily assign unique accounts and access levels to the system, for each user or for different types of users.

#### **General data entry level -**

Account Name: easuser

Password: easuser

This should be the password level that almost all users of the system use. When a user opens the system with this password, many of the pull down menu commands at the top of the screen are grayed out and they will not have access to them. If needed, access to these menu commands can be given to this password, by a person with the master level password.

#### **Administration level -**

Account Name: easadmin

Password: easadmin

This password level is a little different than the user password. Except it allows the admin user access to all of the menu commands at the top of the screen and to enter certain fields.

#### **Master Password -**

This Master password allows complete access to Create and Modify all Tables, Fields, Layouts, Scripts, Accounts and Passwords, and gives you complete access to modify all areas of all files in the system. If you need access to these areas, you can purchase the master level password at the Support page at: [www.b2bdbsys.com](http://www.b2bdbsys.com)

**Note:** This system may not be resold or redistributed in any form.

### **To use the system...**

1) Double click on the file called "eas\_Menu". You can also make a shortcut to this file and put it on your desktop for quicker access the next time you open the system.

**\* Free Flash Training movies are available for download from the Support page on the B2B Database Systems site.**

You must have FileMaker 7.0 or higher installed on your computer to use the shareware files. You can either download a trial version or purchase the full version at: [www.filemaker.com](http://www.filemaker.com)

If you are currently using a EAS version prior to 5.0, the \_upgrade\_update\_migrate database can be used to move your Customer, Product, Supplier, Raw Materials and Employees records to the new version. This database can also Migrate records from other databases, accounting systems and Excel spreadsheets. You can open the \_upgrade\_update\_migrate database form the Admin area of the system.

These databases will run on Windows or Macintosh computers.

For more information, please visit: [www.b2bdbsys.com](http://www.b2bdbsys.com)